

# Town of Stephenson – Marinette County

38-032

## **GUIDELINES FOR BUILDING PERMITS:** (permit term - 2 years)

**Sanitary Permit** for Proper Sanitary Waste and if plumbing being installed

**Zoning Permit** (if 1000' of a lake or 300' of a river) **Marinette County:** 715-732-7535

1 Set of **Building Plans** and 1 **Site Plan** (can be PDF) Showing Setbacks to all lot lines

**If dwelling:** Plans must show **wall bracing, elevations** and **erosion control** if required and

**Energy Work Sheets** (Heat loss calculations-Usually provided by Heating Contractor)

A **Completed application** with the following information:

Parcel Number of property (see tax statement)

All Contractors Name and license/cert. number (Plumber & Electrician **must** be licensed)

Estimate of Total Building Costs

Type of Foundation and Heating System

Building Address

Deck or Garage square footage

## **SETBACKS:** (measured from the overhang)

Town Roads 63' from center

County Highway- 75' from center

State Highway – 110' from center of highway

Sides: 25' aggregate with minimum of 10'

Rear lot lines: 10'

## **PERMIT FEE SCHEDULE:**

### **New Dwelling: (includes 7 inspections)**

\$350.00 plus .15 cents per square foot (finished)

35.00 State Seal

75.00 Each Electrical Inspection (New Service)

### **Manufactured Dwellings: (includes 3 inspections)**

\$350.00 plus .15 cents per sq. ft. for any new construction

35.00 State Seal if applicable

75.00 Each Electrical Inspection (New Service)

Install per DSPS 321.40 of State Building Code

### **Used Mobile/Manufactured Homes: (includes 3 inspections) \$200.00**

#### **1 per parcel**

Must meet 1994 HUD standards

Home Inspection and Sanitary permit required before permit issuance

Must be skirted within 90 days Install per DSPS 321.40 of State Building Code

### **Relocate Dwelling: (includes 2 inspections) \$200.00**

**Basement Only:** \$50.00

**Additions/Remodel: (includes 3 inspections)**

Up to 600 sq. ft. \$150.00 (add \$50 if plumbing)  
Over 600 sq. ft. \$200.00 (add \$50 if plumbing)

**Garages:** \$150.00 (If Plumbing installed)

Must have sanitary permit, site and construction plan, Lot survey if needed

Final Inspections. **STORAGE ONLY**

\$30.00 (if no plumbing installed)

**Cargo Containers:** \$30.00

Site plan required, must have tie downs, solid color. **STORAGE ONLY**

**Decks, \*Sheds:** \$30.00

\$25.00 for any inspection if necessary, **STORAGE ONLY**

**Raze/Removal –** \$30.00

**Camper Permit:** \$50.00 annually *Payable to Town of Stephenson*

*(If parked longer than 4 months in the year. Must have Sanitary Permit from County-  
Cost of Fire Number will apply)*

**Wood Stove -** \$10.00 *Payable to the Town of Stephenson*

**Fire Number:** \$25.00 *Payable to: Town of Stephenson CONTACT BLDG INSP*

**Driveway Permit:** \$25.00 *Payable to the Town of Stephenson CONTACT BLDG INSP*

**Variance:** \$275.00 *Payable to the Town of Stephenson (see form)*

*No permit necessary for any interior/exterior cosmetic improvements or any alterations to an existing building which shall not effect a structural change and which conforms to all other building codes. Ask your building inspector for verification.*

**Permit Renewal: half of original fee**

**Starting without a permit – per town ordinance**

**Missed Inspections/Additional Inspections - \$50.00 each**

**Plan Reviews, Early Starts, and Handicap ramps/Occupancy Permits – no charge**

**Check payable to: Nature's Edge Inspection Agency or Jane Meissner**

**Mail to: Jane Meissner W11954 Kitty Dell Circle Crivitz, WI 54114**

**E-mail: [nebuildinginspector@gmail.com](mailto:nebuildinginspector@gmail.com)**

**715-245-1708**